

## **Crestview Heights School Site Council Minutes**

Meeting One: November 1, 2018

### **Meeting Star Time and Location**

Building: Crestview Heights Media Center

Meeting Start: 4:30 PM

### **Members**

Name	Title	Years of Service	Present
Libba Sager	Principal	17-18	X
Natalie Knight	CVES Certified Staff Member - Recorder	18-19; 19-20	X
Christine Rodgers	CVES Certified Staff Member - Chair	17-18; 19-20	X
Jodie Dalby	CVES Classified Staff Member	17-18; 19-20	X
Tandi Smallwood	CVES Classified Staff Member	18-19; 19-20	X
Michelle Severson	Parent Representative	18-19; 19-20	X
Traci McDowall	Parent Representative	17-18; 19-20	
Tom O'Bayley	Parent Representative	17-18; 19-20	X
Patricia Hettinger	Parent Representative	17-18; 19-20	X
Karen Shores	Parent Representative	18-19; 19-20	X
Kristina Derksen	Parent Representative	18-19; 19-20	X
Erica Sherwood	Parent Representative	18-19; 19-20	X

### **Minutes**

1. Introduction of Site Council members.
2. Elect a Chair and a Recorder.
  - a. Christine Rodgers was recommended as the chair. The recommendation was seconded, and the motion was approved.

- b. Natalie Knight was recommended at the recorder. The recommendation was seconded, and the motion was approved. Approval of last meeting's minutes.
- 3. Review and approval of last meeting's minutes (May 2018).
- 4. New web page format.
  - a. New web page and home for site council information was shared.
- 5. Review bylaws and proposed changes.
  - a. The bylaws were reviewed.
- 6. Read and agree on meeting agreements in bylaws
  - a. Wording and grammatical changes were proposed.
  - b. The approval was recommended and seconded. The council approved of the proposed changes to the bylaws.
- 7. Student Performance
  - a. The state report card for Crestview Heights was shared with the council.
    - i. The report was explained: our scores decreased for Smarter Balance testing. Crestview Heights scored high in student growth.
  - b. DIBELS is an assessment that is being used this school year to track student progress in reading.
    - i. Grades K-6 are using DIBELS progress monitoring every 4 weeks to track student data.
    - ii. DIBELS is being used in accordance to new Oregon state law.
  - c. DIBELS data is being used for RTI (response to intervention).
  - d. The district will be adopting core curriculum next school year.
- 8. Instructional Support
  - a. Comprehensive Reading Solutions (Bookworm)
    - i. A new reading curriculum that will be implemented in classrooms.
    - ii. Interactive read alouds at or above grade level, that include rich vocabulary.
  - b. AVID is a program that supports students through providing learning strategies.
    - i. Crestview Heights will be focusing on the AVID strategy of focused note taking.
  - c. Every grade level has reading interventions in place.
    - i. K-¾: Foundations which teaches phonics and phonemic awareness.
    - ii. ½ : Leveled Literacy
    - iii. ⅓ : Rewards
  - d. 1:1 Devices
    - i. All classrooms are set up for 1:1 technology (chromebooks, ipads, and desktops).

- ii. More chromebooks were purchased through an anonymous donation and available funds.

#### 9. ORIS vs. Indistar

- a. ORIS is the new system used in place of Indistar.
- b. ORIS has the same five categories as Indistar.
- c. Data needs have been assessed by school improvement teams. We are waiting for unknown next steps.

#### 10. Culture and Climate

##### a. Character Strong - 8 Essentials

- i. The 8 Essentials have been introduced at Crestview Heights. Each week, one of the eight essentials has been the focus character.
- ii. The program will loop, and students will have a chance to learn more about each of the 8 essentials. They will get a chance to have accountability partners.
- iii. In January, students will begin the 40 day challenge. They will be encouraged to make an effort to live out the 8 essentials. Exemplary students will be acknowledged at an assembly.

##### b. Crestview Heights has a Counselor.

##### c. Bullying Program.

- i. The October assembly was focused on bully prevention.
- ii. October was bully prevention month.
- iii. Bullying will be the main topic of assemblies every other month.

##### d. Skills Camp and Social Communication Room

- i. Many students are using the social communication room.
- ii. Skills camp has been a beneficial addition.
  - For a student to be referred to skills camp, a parent must give permission, as student will be out of the classroom for the day, but will still have access to learning material.
  - Students work on classwork in skills camp. They are not missing out on instruction.
  - Students will be learning skills (growth mindset, etc.). This facet of skills camp is an area for continued growth.

#### 11. Communication

- a. Libba sends home a monthly newsletter. The next newsletter will be sent home on 11/02/18.
- b. Teachers send home newsletters. Some send them in Friday Folders and other have them posted on the school website.
- c. Friday communication folders go home weekly.

#### 12. Closure, Questions, next meeting date

- a. Next meeting has been scheduled for Thursday, February 7, 2019 at 4:30 PM.
- b. At last meeting, they focused on discussing the parent questionnaire and how to get parents more involved.
  - i. In January, there will be a family BINGO and Popcorn evening. Tentative time is 6:00 PM - 7:30 PM. The date is TBD.
  - ii. It was mentioned that family activities during the day are difficult for parents to participate in due to work.
  - iii. School event calendar was given out at Registration and Open House. Parents are still unaware of family events. Action items:
    - Post the whole calendar on Facebook and Waldport Community Page.
    - Add the calendar to the Crestview Heights website.
    - Send another copy of the calendar home with students. (11/2/18?).
  - iv. Christmas Wreaths will be a school fundraiser this year. Information will be sent home with students on 11/02/18.

**Meeting End time**

Meeting End: 5:45 PM